



Date: Wednesday, 23 November 2022

Time: 10.00 am

Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

Contact: Emily Marshall, Committee Officer
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Email: emily.marshall@shropshire.gov.uk

COMMUNITIES OVERVIEW COMMITTEE

TO FOLLOW REPORT (S)

- 8 Work Programme (Pages 1 - 18)**
To consider Work Programme for the Committee, report to follow.

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Communities Overview Committee	<u>Item</u>
23 November 2023	<u>8</u>
	<u>Public</u>

Communities Overview Committee Work Programme 2022-2023

Responsible officer

Danial Webb, overview and scrutiny officer
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1.0 Summary

1.1 This paper presents the Communities Overview Committee's proposed work programme for the 2022-2023 municipal year. During the course of its work programme, the committee will also

- Scrutinise emerging thematic priorities
- respond to emerging issues and
- follow up on previous work.

2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as **appendix 1**
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0 Background

3.1 The work programme provides the opportunity for the committee to plan its work for the next twelve months. In planning its work, it should aim to produce a programme that features a combination of:

- scrutiny of council priorities, through its corporate plan (The Shropshire Plan)
- forthcoming policy proposals, as listed in the Forward Plan and from discussions with officers and administration members.
- community priorities that the public bring to the attention of elected members.
- priorities for action resulting from the council's financial and capital strategies.
- the work of our partners, for example the Marches Local Enterprise partnership or
- following up on previous recommendations from the committee.

3.2 **The Shropshire Plan**

Shropshire Council's overarching corporate plan, The Shropshire Plan, was launched earlier this year. The plan is an ever evolving document that will contain:

- Corporate priorities which the council's directorates will be responsible for delivering;
- Plans and policies which together will deliver the priorities of the corporate plan; and
- A suite of performance management information that will allow elected members to scrutinise both the delivery of plans and policies, but also to determine whether those plans and policies had resulted in the expected change in performance.

3.3 ***The Shropshire Plan: Housing in Shropshire***

The Shropshire Plan contains the corporate priority to: "...ensure an appropriate mix of housing in the right areas of the county when supporting people with disabilities and to attract the right workforce for the employment needs and opportunities located there; reducing distances travelled to work." The chairs of the Place Overview Committee and Communities Overview Committee see two strands to this work:

- Ensuring private sector housing growth through long-term planning (The Local Plan), an effective planning service, and addressing gaps through the council's homebuilder Cornovii.
- Meeting social housing need through partnership working with social housing providers, and through commissioning and development of housing for those with additional need.

Members of the committee met recently to discuss housing policy and practice in Shropshire. They agreed that the Communities Overview Committee will seek to scrutinise how the local authority meets social and supported housing need through a series of three committee meeting sessions. These are listed in the work programme attached as **Appendix 1**.

3.4 **Transport and Highways**

The Shropshire Plan contains a fundamental objective to "deliver excellent connectivity and infrastructure, increasing access to social contact, employment, education, services and leisure opportunities." As with housing, the chairs of the Communities Overview Committee and Place Overview Committee recognise that transport operates both regionally and locally. Accordingly, the Communities Overview Committee has agreed to focus primarily on community-level transport matters. The committee was due to meet before the meeting to discuss with officers how best to carry out this work. Accordingly the elements of this strand of

work will now be added to the next edition of this work programme in January 2023.

- 3.4 Shropshire Council's Forward Plan of Key Decisions is attached as appendix 2. The Forward Plan sets out the decisions, including key decisions, which are likely to be taken during the period covered by the plan by Cabinet as a whole or by individual members of the Executive. The plan is updated each month and/or at least 28 clear days before a key decision is to be taken.

4.0 Next steps

- 4.1 Officers will present a refreshed work programme at each committee meeting. In addition, the committee will continue to meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)
None
Cabinet Member (Portfolio Holder)
All
Local Member
All
Appendices
Overview and scrutiny work programme Cabinet Forward Plan of Key Decisions

Appendix 1
Overview and Scrutiny work programme 2022 – 2023

Topic	Objectives	Participants	Information required	Date
Domestic Abuse services	<ul style="list-style-type: none"> To scrutinise services in Shropshire to support victims of domestic abuse. To ensure current funding and infrastructure meets the needs of people in Shropshire. 	Connexus Head of Housing Services	<ul style="list-style-type: none"> Needs Assessment Domestic abuse housing strategy 	23 November 2022
Economic Growth Plan	<ul style="list-style-type: none"> Overview of the economic growth plan Identify topics of focus for the 2022/2023 work programme 	Executive Director, Place	<ul style="list-style-type: none"> Draft economic growth plan 	23 November 2022
Meeting Housing Need (part 1)	<ul style="list-style-type: none"> Understand the social housing market in Shropshire Understand the different organisations who provide or regulate housing in Shropshire 	Assistant Director Homes and Communities Portfolio Holder Growth and Regeneration Portfolio Holder Climate Change, Environment and Transport	<ul style="list-style-type: none"> Housing performance indicators Attendance of main social housing providers in Shropshire Attendance of officer responsible for housing in Shropshire Council Shropshire Council organisation chart 	25 January 2023

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Topic	Objectives	Participants	Information required	Date
Community Transport Matters (part 1)	<ul style="list-style-type: none"> TBA 	<p>Assistant Director Infrastructure</p> <p>Portfolio Holder Climate Change, Environment and Transport</p>	<ul style="list-style-type: none"> TBA 	25 January 2023
Armed Forces Covenant	<ul style="list-style-type: none"> An update on work to review the Covenant action plan. 	Deputy Leader, Climate Change, Environment and Transport	<ul style="list-style-type: none"> Updated covenant action plan. 	25 January 2023
Meeting Housing Need (part 2)	<ul style="list-style-type: none"> Scrutinise the intelligence, policy and performance framework that underpins social housing in Shropshire. 	<p>Assistant Director Homes and Communities</p> <p>Portfolio Holder Growth and Regeneration</p>	<ul style="list-style-type: none"> Housing Strategy 2022-2027 Homelessness strategy Housing Needs Assessment Performance Indicators relating to housing and homelessness 	22 March 2023
Community Transport Matters (part 2)	<ul style="list-style-type: none"> TBA 	<p>Assistant Director Infrastructure</p> <p>Portfolio Holder Climate Change, Environment and Transport</p>	<ul style="list-style-type: none"> TBA 	22 March 2023

Topic	Objectives	Participants	Information required	Date
Flooding response	<ul style="list-style-type: none"> • TBA 	<p>Assistant Director Infrastructure</p> <p>Portfolio Holder Climate Change, Environment and Transport</p>	<ul style="list-style-type: none"> • TBA 	22 March 2023
Meeting Housing Need (part 3)	<ul style="list-style-type: none"> • Understand how social housing is commissioned, allocated, built and disposed of. • Understand the barriers to developing affordable housing to rent or buy in rural areas • Identify recommendations for Cabinet. 	<p>Assistant Director Homes and Communities</p> <p>Portfolio Holder Growth and Regeneration</p>	<ul style="list-style-type: none"> • TBA 	June 2023 (date TBC)
Community Transport Matters (part 1)	<ul style="list-style-type: none"> • TBA 	<p>Assistant Director Infrastructure</p> <p>Portfolio Holder Climate Change, Environment and Transport</p>	<ul style="list-style-type: none"> • TBA 	June 2023 (date TBC)

Topic	Objectives	Participants	Information required	Date
Working with town and parish councils' terms of reference	Identify ways by which working relationships with town and parish councils can be strengthened. To include, but limited to: <ul style="list-style-type: none"> • Planning • Winter maintenance • Ambulance community first responders • Environmental maintenance grants • Decline of LJC's and how do we fill the gaps in that? 	Portfolio Holder Health and Communities	<ul style="list-style-type: none"> • Terms of reference 	June 2023

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THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Councillors L Picton (Leader); I Nellins (Deputy Leader); G Butler, D Carroll, R Gittins, K Hurst-Knight, S Jones, R Marshall and C Motley.

To view more details, please click on the following link :

<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two-Member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend Cabinet meetings and ask a question in accordance with the Council's Procedure Rules. If you would like further details please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

All Executive decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 1 NOVEMBER 2022 ONWARDS

DECISION MAKER - 9 November 2022

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
9 November 2022	Annual Health & Safety Performance Report 2021/22	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	23 August 2022
9 November 2022	Fostering Service Annual Report April 2021-March 2022	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	30 September 2022
9 November 2022	Together4Children Annual Report April 2021-March 2022	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	30 September 2022
9 November 2022	Corporate Parenting Annual Report April 2021-March 2022	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	30 September 2022
9 November 2022	Annual Report of the Local Authority Designated Officer	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	30 September 2022

9 November 2022	Electric Vehicle Chargers for Residents without Off-street Parking	Yes	Deputy Leader and Portfolio Holder for Climate Change, Environment and Transport		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	20 October 2022
DECISION MAKER - 30 November 2022						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
30 November 2022	Financial Monitoring 2022/23 Quarter 2	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
30 November 2022	Draft Empty Homes Strategy	Yes	Portfolio Holder for Growth and Regeneration		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	22 September 2022
30 November 2022	Review of the Hackney Carriage and Private Hire Licensing Policy 2023 - 2027	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	14 October 2022
30 November 2022	Shropshire Library Strategy	Yes	Portfolio Holder for Culture and Digital		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	14 October 2022

30 November 2022	Acton Scott Historic Working Farm	Yes	Portfolio Holder for Health (ICS) and Communities	Exempt	Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	21 July 2022
DECISION MAKER - 14 December 2022						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
14 December 2022	Setting the Council Tax Taxbase for 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
14 December 2022	Treasury Strategy 2022/23 Mid-Year Review	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
14 December 2022	Treasury Management Update Quarter 2 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
14 December 2022	Performance Monitoring Report Quarter 2 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022

14 December 2022	Draft Financial Strategy 2023/24 - 2027/28	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
14 December 2022	Ironbridge Gorge World Heritage Site Supplementary Planning Document - Draft for Consultation	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	24 October 2022
14 December 2022	Draft Sustainable Affordable Warmth Strategy for Consultation	Yes	Portfolio Holder for Culture and Digital		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	28 July 2022
14 December 2022	Economic Growth Strategy	Yes	Portfolio Holder for Growth and Regeneration		Executive Director of Place	8 November 2022
14 December 2022	Proposed Designation of a Conservation Area for West Felton - Request for Authority to Consult	Yes	Portfolio Holder for Highways and Regulatory Services		Executive Director of Place	10 November 2022
14 December 2022	Future Oswestry Plan	Yes	Portfolio Holder for Growth and Regeneration		Executive Director of Place	15 November 2022
14 December 2022	River Safety	Yes	Portfolio Holder for Growth and Regeneration		Jane trethewey jane.trethewey@shropshire.gov.uk	15 November 2022

DECISION MAKER - 18 January 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt /	Contact for further information re documents /	Date Uploaded
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				confidential	report to be submitted to decision maker	onto Plan
18 January 2023	Alternative Budget Proposals 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	20 October 2022
18 January 2023	Shropshire LCWIP Consultation	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	21 September 2022
18 January 2023	COVID-19 Business Support and Grant Funding End of Programme Review	Yes	Portfolio Holder for Growth and Regeneration		Executive Director of Place	25 October 2022
18 January 2023	Church Stretton Neighbourhood Development Plan - Neighbourhood Area Proposal	Yes	Portfolio Holder for Highways and Regulatory Services		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	24 October 2022
18 January 2023	Chief Officer Pay Award 2022	Yes	Leader and Portfolio Holder for Policy and Strategy, Improvement and Communications	Exempt	Executive Director of Resources	15 November 2022
DECISION MAKER - 15 February 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

15 February 2023	Financial Strategy 2023/24 - 2027/28 - Final	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Treasury Strategy 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Fees and Charges 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Estimated Collection Fund Outturn For 2022/2023	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Treasury Management Update Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Financial Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022

15 February 2023	Performance Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Determination of Admission Arrangements 2024-25	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	10 October 2022
15 February 2023	Shropshire Schools Funding Formula 2023-24	Yes	Portfolio Holder for Children and Education		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	10 October 2022
15 February 2023	ICT & Digital Strategy	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	3 May 2022
DECISION MAKER - 8 March 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 22 March 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

22 March 2023	All Age Carers Strategy Review 2022 - 2027	Yes	Portfolio Holder for Adult Social Care and Public Health		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	29 April 2022
DECISION MAKER - 19 April 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Date of Publication - <Date>

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